
CITY OF KELOWNA

MEMORANDUM

Date: October 15th, 2003
File No.: 5340-09-20 – Zone D
To: City Manager
From: Wastewater Manager
Subject: Award of Consulting assignment – North Rutland SSA20 – Zone D

RECOMMENDATION:

THAT Urban Systems be engaged to perform the Design and Construction engineering services for Zone D of the North Rutland sewer project for the amount of \$311,274.77 which includes engineering design and construction services, geotechnical work and GST.

BACKGROUND:

In May 2002, the City of Kelowna was awarded a Federal/Provincial grant under the Canada/BC Infrastructure Grant Program to assist in the costs of providing sewer service for the North Rutland Area. After an extensive public information process the majority of the affected property owners supported the project.

The complete assignment involves the detailed design, a public pre-construction meeting and construction engineering services required to supervise and inspect construction during the installation of the sewer system for the property owners in the North Rutland Zone D area. Zone D is the final phase of the North Rutland sewer project and is located within the general area bordered by Hartman Rd. to the south, Stayman Rd/Sutcliffe Ct. to the east, Old Vernon Rd to the north and Lacombe Rd. to the west.

The first three phases of this project are currently being designed and/or constructed. This fall, the Wastewater Division prepared Terms of Reference to define the requirements of this final phase. Proposals were requested from three Consulting Engineering firms and three proposals were received. The proposals were evaluated by a review team, who reviewed the Consultants' project team, methodology, historical performance and project fees. The summary of the results is as follows:

	CONSULTANTS		
	Associated Eng.	Stantec	Urban Systems
Fees	\$289 395.41	\$313 271.39	\$311 274.77
TOTAL points	84.7	86.6	91.2

All Consultants were provided with the rating criteria within the Terms of Reference. Urban Systems was determined to be the most qualified Consultant that provided the best service for our customers for the price. The Zone D project encompasses specific challenges due to the nature of the topography. Multiple backyard easements will be necessary in order to install the most efficient sewer collection system. Urban Systems demonstrated a superior ability and

effectiveness to address project issues such as backyard easements, public servicing and contract administration challenges in the most effective manner. Their attention to the needs of the residents and prompt response to property owners queries on previous projects we expect to lead toward a more successful project. The lower cost proposal did not address these issues in a manner that was believed to be as acceptable by the affected residents.

We intend to have Urban Systems proceed immediately with the detailed design work and construction services to supervise the sewer main installation. Construction of this work is anticipated to start in May of 2004 and be completed before the end of 2004.

W.J. Berry, P.Eng.
Wastewater Manager

John Vos
Director of Works & Utilities

cc Director of Financial Services